

**SHIVA COLLEGE**

**BHILAI**

**AQAR (2014-15)**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year (*for example 2013-14*)

2014-15

### I. Details of the Institution

1.1 Name of the Institution

SHIVA COLLEGE

1.2 Address Line 1

MAITRI VIHAR

Address Line 2

RADHIKA NAGAR

City/Town

SUPELA, BHILAI, DURG

State

CHHATTISGARH

Pin Code

490023

Institution e-mail address

[collegeshiva@yahoo.com](mailto:collegeshiva@yahoo.com)

Contact Nos.

0788-2295350

Name of the Head of the Institution:

Dr. ATUL KUMAR SHRIVASTAVA

Tel. No. with STD Code:

0788-2295350

Mobile:

9229475290

Name of the IQAC Co-ordinator:

K. RITA RAO

Mobile:

9425295359

IQAC e-mail address:

1.3 NAAC Track ID

CHCOTE 19714

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

EC(SC)/03/A&A/15 dated 24-9-2014

1.5 Website address:

www.shivacollege.com

Web-link of the AQAR:

<http://www.shivacollege.com/AQAR2014-15.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.33	2014	5Years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07.06.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 06/11/2014 (DD/MM/YYYY)  
 ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

PT. RAVISHANKAR SHUKLA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

NCTE

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and  
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Conducting seminar for Quality Enhancement	Seminar on Quality Enhancement in Teacher Education

\* Attached the Academic Calendar of the year as Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- The Management has appreciated the effort and asked to conduct more activities for Quality enhancement.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality Circles.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	2		2	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The B.Ed and M.Ed course duration has been of 2 yrs and the syllabus has been revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13				

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		12	5
Presented papers		10	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Converting the Content in a digital form.



2.7 Total No. of actual teaching days during this academic year 198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) not specified

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Ed	100		93%	2%		95%
M. Ed	35		62.8%	34.2%		97%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	2
HRD programmes	1
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	2
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	1
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	0		
Technical Staff	6	0		

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A one day workshop on Research Methodology for the faculty.
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#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		23	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			National Seminar

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	Sri Aurobindo society Pondicherry	Shiva College			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organising Rallies for awareness towards education in villages.
- Organising free medical camps.
- Programmes on women empowerment.
- Lectures on health education in village.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2028 sq mts		Management	
Class rooms	6		Management	
Laboratories	5		Management	
Seminar Halls	2		Management	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		17,067	Management	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Semi computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4095		6			
Reference Books	2450		37			
e-Books						
Journals	279		34			
e-Journals	08					
Digital Database						
CD & Video	14					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	8	4	8	0	0	2	1	
Added	1							
Total	9							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

2 Workshops on ICT
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4.6 Amount spent on maintenance in lakhs :

i) ICT	17,920
ii) Campus Infrastructure and facilities	71,373
iii) Equipments	0
iv) Others	364, 345
<b>Total :</b>	<b>953638.00</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Time to time feedback was taken from students and suggested for extra classes to enhance the quality.

#### 5.2 Efforts made by the institution for tracking the progression

The progress of the candidates are monitored and supervised at different stage through observation, assessment & evaluation weekly test, model exam.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	35		

#### (b) No. of students outside the state

28

#### (c) No. of international students

Men	No	%	Women	No	%
	52	38.5		83	61.4

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
14	41	70	10	1	135						

Demand ratio 100%      Dropout % 0

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

T.E.T. Coaching

No. of students beneficiaries

32



### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="20"/>

### 5.6 Details of student counselling and career guidance

- Information is given to the student teacher regarding the need and benefits of further education.
- The institution also informs the teacher trainees about various competitive examinations conducted by state government.
- Guidance is given about job opportunity, application, procedures & interview preparation to the teacher trainee.

No. of students benefitted

### 5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
1.SPSS( English med) 2.SPSS( Hindi med) 3.SPSS( bhilai three)	62	15	5

### 5.8 Details of gender sensitization programmes

Gender sensitization programmes is for the awareness towards self protection.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	24	
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **MISSION**

- To inculcate the minds of teacher trainees an absolute desire for learning to teach teaching to learn with the will of leadership.
- To provide equal opportunities to all students irrespective of their caste/creed/religion in acquiring knowledge.
- To be an outstanding institution by providing excellent carrier based program.
- To inspire the learner to acquire knowledge and skill so as to enable them to apply these tools to benefit the society and nation at large.

##### **VISION**

- To equip the student teacher and to prepare the learner to face global challenges of the future.

#### 6.2 Does the Institution has a management Information System

MIS has been laid effectively in the institutions.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

To enrich the curriculum given by Pt. RSSU , added fascilities are provided by the college to make the teaching learning process more effective.

##### 6.3.2 Teaching and Learning

The learner are encouraged and facilitated to enhance learning beyond the specified curriculum through excellent support by experienced faulty, resources in terms of library. Assignments and sessional are given for self-study with respect to core papers.

6.3.3 Examination and Evaluation

Weekly tests, model exam are conducted, suggestion for betterment are given. In other activities like practise teaching, extra classes are provided to improve the students.

6.3.4 Research and Development

Teachers are motivated to work on the research activity and publish their paper.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Based on the need the library and physical infrastructure are enriched, in ICT transparencies and presentations are prepared.

6.3.6 Human Resource Management

Faculty development programme was conducted for faculty on various topic.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is based on merit and norms along with credentials.

6.3.8 Industry Interaction / Collaboration

Tied up with organisation Sri Aurobindo Society, Pondicherry (society of national importance) and jointly conducted programme for youth.

6.3.9 Admission of Students

For admission in B.Ed, an entrance test pre B.Ed exam is conducted by Vyavasayik Pariksha Mandal Chhattisgarh. Director SCERT C.G. conducts a counselling programme for the rank holders in the above mentioned test.

For M.Ed course admission is done on the bases of B.ed percentage.

6.4 Welfare schemes for

Teaching	Ph..D and university course
Non teaching	Medical
Students	

6.5 Total corpus fund generated

[Empty box for data entry]

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes			
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Conducting cultural programme,community camp,seminar
- Model teaching

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Association gives valuable feedback for the betterment of the College.

6.13 Development programmes for support staff

Lectures on motivation and computer technology.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation programmes in the campus.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

We have introduced presentation slides in our teaching learning process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

A regular monitoring of the action plan is done by principal and if any deviation is identified accordingly the act is done.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Development of Nursery garden .
- Open the library for local community.

*Attached as Annexure II*

7.4 Contribution to environmental awareness / protection

Created awareness in the villagers by student teachers in the form of play and lectures on cleanliness.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

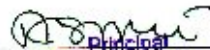
Conducting National level Seminar on Education.

Name Smt. K. RITA RAO

Name Dr. ATUL KUMAR SHRIVASTAVA



Signature of the Coordinator, IQAC



Principal  
SHIVA College  
Signature of the Coordinator, IQAC

# ANNEXURE I



**SHIVA COLLEGE, BHILAI  
COLLEGE CALENDAR (2014-15)**

DESCRIPTION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40				
1. ADMISSION	█																																											
2. ORIENTATION PROGRAMME		█																																										
3. MODC - TEACHING			█																																									
4. PRACTICE TEACHING PHASE-1										█																																		
5. PRACTICE TEACHING PHASE-2																																												
6. MICRO TEACHING PROGRAMME																																												
7. THEORY																																												
8. WORK-EXPERIENCE																																												
9. PSYCHOLOGY PRACTICAL																																												
10. CULTURAL PROGRAMME																																												
11. SPORTS & GAMES																																												
12. VILLAGE CAMP/COMMUNITY LIFE																																												
13. TESTS & ASSIGNMENTS																																												
14. UNIVERSITY PRACTICAL EXAM																																												
15. MODEL TEST																																												
16. UNIVERSITY EXAM																																												
17.																																												
18.																																												
19.																																												
20.																																												

# **ANNEXURE II**















